



MISSISSIPPI
WATERSHED
MANAGEMENT
ORGANIZATION

Request for Board Action

Attachment 6.3

Agenda Item: Office Maintenance/Furniture Upgrade

Presenter: Kevin Reich

Meeting Date: 18 November 2025

Flexibility: Yes No

Estimated Time: Consent Agenda 10 Min. 15 Min. 30 Min. 45 Min. 1 Hour

Action Request: Information/Review Motion to approve Budget Change Other

Board Action: Approved Denied Tabled Accepted Report Other

Date of Action: 18 November 2025

Background (Attach Supporting Documents as needed)

Approval is requested for payment to Continua in the amount of \$35,605.64 with a 10% contingency to cover any unforeseen changes/additions, not-to-exceed \$39,166.20, for the procurement and installation of upgraded office furniture and desks, including modular reconfiguration to enhance workspace functionality, as detailed in ATT 6.3.1 Continua Proposal and ATT 6.3.2 Continua Floor Plan.

Mississippi Watershed Management Organization

RESOLUTION 2023-031

A RESOLUTION APPROVING OFFICE MAINTENANCE AND FURNITURE UPGRADES

WHEREAS, MWMO owns and maintains an office building for public and administrative purposes;
and

WHEREAS, building maintenance and upgrades have been budgeted for ongoing needs; and

WHEREAS, the current staffing and administrative functions required identified modifications; and

WHEREAS, these changes have been designed by Continua (formerly Intereum) who designed
original layout; and

WHEREAS, the attached proposed amount of \$35,605.64 will cover the work identified with a 10%
contingency to cover any unforeseen changes/additions; and

WHEREAS, MWMO has reserved approximately \$340,000 for ongoing building related expenses;
and

WHEREAS, staff recommend the Board of Commissioners approve payment for the work to
proceed.

NOW THEREFORE BE IT RESOLVED, the MWMO Board of Commissioners approve a not-to-
exceed amount of \$39,166.20 to pay for the improvements to the MWMO office and authorizes
MWMO staff to take all necessary administrative actions to implement the resolution.

Adopted this the 18th day of November, 2025.

Review for the Board: _____

Connie Buesgens, Chair

Review for Administration: _____

Kevin Reich, Executive Director