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**MISSISSIPPI  
WATERSHED  
MANAGEMENT  
ORGANIZATION**

# MEETING MINUTES

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**Date:** 14 July 2020

**Attachment 3**

**Time:** 3:00-5:00 PM

**Location:** 2522 Marshall Street NE, Minneapolis, MN 55418

## Commissioners in Attendance

Donna Schmitt, Columbia Heights; Steve Eggert, Fridley; Jeffrey Dains, Lauderdale; Kevin Reich, Minneapolis; Randy Stille, St. Anthony; and Chris Meyer, Minneapolis Park & Recreation Board (MPRB).

Staff and Guests: Nick Busse, Anne Doolan, Dan Kalmon, Sadie Loose, Udai Singh, Nancy Stowe, Nathan Strom, and Doug Snyder MWMO; Glenda Meixell, Anoka Conservation District; and Amy Juntunen, JASS.

The Zoom Video meeting was called to order at 3:03 p.m. by Chair Reich.

## Approval of Agenda and Minutes

Motion by Reich, second by Dains to approve the Agenda as amended. Motion carried unanimously.

Motion by Dains, second by Schmitt to approve the Minutes of the May 12, 2020 meeting as presented. Motion carried unanimously.

## Consent Agenda

No consent agenda items.

## Reports from Staff

Singh introduced Doolan and Strom, new monitoring interns for the summer season. Both are students at the University of Minnesota.

Singh shared a short video of the filter box operation. All parking lot runoff is directed through this filter system. At the time the video was shot it was filtering 200 gallons per minute through three different types of filter media – sand, iron-enhanced sand, and bio-char.

Snyder attended a planning meeting earlier today for the Metro-Inet JPA. Currently, Metro-Inet is staffed and hosted by the City of Roseville, but the service will be moving to a separate entity as a JPA. It is expected a new JPA draft will be available within a few weeks. There are currently 34-36 cities/watersheds participating in Metro-Inet. The plan is for all participating cities and watersheds to have resolutions to their Boards/Councils by the end of 2020. In 2021, a new Executive Director would be hired for the JPA who would calculate the costs of and plan the transition with full transition of staffing from the City of Roseville to the JPA occurring in 2022. Transition costs are not expected to be overly burdensome.

The MWMO offices will remain closed through the end of August. The Board workshop scheduled for August 11 will be held via Zoom. Pre-meeting materials will be provided the week prior to the workshop.

## General Business

Resolution 2020-21: Electronic Bidding. COVID-19 has caused several business practices to be adjusted. Staff is requesting the Board to approve the use of electronic bid openings for future projects. This change is allowed by state statute with a formal resolution. Motion by Eggert, second by Dains to approve Resolution 2020-021 approving the use of electronic bidding. Motion carried unanimously.

Resolution 2020-022: Professional Services for 10-Year Plan Update. At the May meeting the Board approved a request from Staff to solicit quotes for professional services to complete the 10-year Watershed Management Plan update. Staff received proposals from Kimley Horn, Houston Engineering, The Design Company, Barr Engineering, and Emmons and Oliver Resources. Staff is recommending Kimley-Horn for statutory review and public input at a cost of \$27,750, Houston Engineering for updating GIS figures and the writing, editing, and layout of content at a cost of \$70,088, and Barr Engineering for creation of web-based guidance resources at a cost of \$32,350. The Board had approved a not-to-exceed amount of \$125,000 based on Staff estimates. Staff is requesting an increase in the not-to-exceed amount to \$140,000 to accommodate the planning services listed totaling \$130,188 with an added contingency of \$9,812. Motion by Dains, second by Eggert to approve Resolution 2020-022 approving professional services related to the 10-year Plan update increasing the not-to-exceed amount from \$125,000 to \$140,000. Motion carried unanimously.

Resolution 2020-023: CIP 1NE Stormwater Pretreatment. Pretreatment will reduce debris, sediment and pollutants to the project area, leading to reduced maintenance and a prolonged lifespan of the stormwater BMPs that will be installed within the golf course as part of a previously approved project. SRF Consulting has recommended a CDS hydrodynamic separator be installed to provide pretreatment at the intersection of 35th Avenue NE and NE Tyler Street while the City of Minneapolis is reconstructing 35th Avenue NE. Staff is requesting approval to enter into an agreement with the City of Minneapolis Public Works to install this pretreatment device at a cost not to exceed \$160,000. Motion by Reich, second by Stille to approve Resolution 2020-023 approving funding for construction of a stormwater pretreatment unit. Motion carried unanimously.

N Columbia Golf Course Bid Update. This project went out for bid on July 1. However, the easement agreement between partners was not approved by MPRB. The bids are only good for 45 days, however the easement agreement process may take longer, causing the bids to lapse. The a special meeting will be required to either accept a bid if the easement agreement is completed or to reject all bids if the easement process is not completed by August 14. The special meeting was scheduled for 1:00 p.m. on August 11, prior to the Board workshop.

## **Open Public Input**

None.

## **Board Updates and Announcements**

None.

## **Adjourn**

There being no further business, motion by Dains, second by Meyer to adjourn. Motion carried unanimously. The meeting was adjourned at 3:48 p.m.

Respectfully submitted,

Amy Juntunen  
Recording Secretary

## **Record of Motions**

Motion by Reich, second by Dains to approve the Agenda as amended. Motion carried unanimously.

Motion by Dains, second by Schmitt to approve the Minutes of the May 12, 2020 meeting as presented. Motion carried unanimously.

Motion by Eggert, second by Dains to approve Resolution 2020-021 approving the use of electronic bidding. Motion carried unanimously.

Motion by Dains, second by Eggert to approve Resolution 2020-022 approving professional services related to the 10-year Plan update increasing the not-to-exceed amount from \$125,000 to \$140,000. Motion carried unanimously.

Motion by Reich, second by Stille to approve Resolution 2020-023 approving funding for construction of a stormwater pretreatment unit. Motion carried unanimously.

There being no further business, motion by Dains, second by Meyer to adjourn. Motion carried unanimously. The meeting was adjourned at 3:48 p.m.