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**MISSISSIPPI
WATERSHED
MANAGEMENT
ORGANIZATION**

MEETING MINUTES

Date: 14 May 2019

Attachment 3

Time: 3:00-5:00 PM

Location: 2522 Marshall Street NE, Minneapolis, MN 55418

Commissioners in Attendance

Donna Schmitt, Columbia Heights; Steve Eggert, Fridley; Jeffrey Dains, Lauderdale; Kevin Reich, Minneapolis; Chris Meyer, Minneapolis Park and Recreation Board; and Jerry Faust, St. Anthony Village.

Staff and Guests: Marcy Bean, Nick Busse, Max Dalton, Stephanie Johnson, Dan Kalmon, Jen Keville, Abby Moore, Tammy Schmitz, Udai Singh, Bethany Chaplin, Lauren Schultz, (2 other new interns) and Doug Snyder MWWMO; Glenda Meixell, Anoka Conservation District; and Amy Juntunen, JASS.

The meeting was called to order at 3:08 p.m. by Vice Chair Faust.

Approval of Agenda and Minutes

Motion by Dains, second by Schmitt to approve the Agenda as presented. Motion carried unanimously.

Motion by Dains, second by Eggert to approve the Minutes of the March 12, 2019 meeting as presented. Motion carried unanimously.

Consent Agenda

Motion by Dains, second by Schmitt to approve the Consent Agenda as presented. Motion carried unanimously.

Reports from Staff

Busse provided an overview and background of the MWWMO communications program. MWWMO has a strategic communications plan that is updated every year. The core of the plan is a goal, key audiences and key messages developed with a consultant in the past. A crisis communications

plan has also been developed, though never used. The communications program also has an internship program during the heavy outreach season to fill gaps not covered by full-time employees and build synergy with MWMOs outreach programs. A quarterly newsletter is sent to 5,500 subscribers and MWMO has a social media presence on Facebook, Twitter, Instagram and You Tube. MWMO also publishes a printed annual magazine and other pieces such as the Good Neighbor Guide. Projects are documented through photography and video and shared on the MWMO website and social media platforms. Staff also build relationships with local media in television and newspaper to highlight projects.

[Meyer arrived 3:15 p.m.]

Staff is continually innovating, such as using drones to capture aerial footage of projects, which is a great visual resource used in local news stories, water summit presentations, social media and more. MWMO has also created some joint communications planning with the Ramsey Washington and Capitol Region Watershed Districts. Website traffic has tripled and social media followers quadrupled over the past few years. Staff is focusing on project-based communications through email, social media, and the local press to present projects in an engaging way.

Keville provided an update on data management and use from the monitoring team. As of 2016, monitoring data was moved from a spreadsheet basis to the WISKI database to make the data more available and useful. The new database allows for the combination of flow and precipitation events and making data sets for larger periods of time available and converted to visual information. Multiple data sources can be visualized at once. Data can be automatically imported from monitoring sites, and summarized and shared with other local, state and federal agencies using the WISKI tool. MWMO staff also started a local Minnesota WISKI user group for support using the tool. Data is collected on water quality, bathymetry, BMP effectiveness, erosion of riverbanks, and illicit discharge. This data is used to inform project selection and implementation, comparing modeling results to actual, validate and inform assumptions, and shared with partners in CIP planning and design. The monitoring program also has an annual internship program.

Kalmon covered the MWMO's planning activities, how the monitoring, communications, capital projects, strategic planning, and other areas of focus are tied to the 10-year watershed management Plan. The Plan provides clear guidance to members for their Local Water Management Plans, and to MWMO for outreach, ongoing watershed assessments, and programming. The current MWMO vision statement does not mention stormwater and as the Board moves into strategic planning, it may be a good time to review that statement.

The Board consensus for strategic planning is to plan a six to seven-hour day for discussion. Snyder will create a rough agenda for an October meeting date.

General Business

Resolution 2019-023: Federal Procurement Policy. As capital projects arise that qualify for federal funding, the MWMO should have a policy in place to meet federal requirements. This policy is only germane to federal dollars and does not affect funding from the state. Motion by Faust, second by Dains to approve Resolution 2019-023, a resolution approving and adopting the federal procurement policy. Motion carried unanimously.

Resolution 2019-024: N. Columbia Golf Course BMPs Partner Agreement. MWMO has been working in partnership with the City of Minneapolis and the Minneapolis Park and Recreation Board (MPRB) on stormwater improvements in the Northern Columbia Golf Course. A previous agreement was an MOU to cover MWMO through the 30% design phase. This is an extension of this agreement through final design. Motion by Eggert, second by Schmitt to approve Resolution 2019-024, a resolution approving the cooperative agreement for the Northern Columbia Golf Course BMPs project final design. Motion carried unanimously.

Resolution 2019-025: N. Columbia Golf Course BMPs Design Services. This is a funding request for the consultant to take the design from 30% through construction documentation at a cost not to exceed \$470,000. Motion by Faust, second by Dains to approve Resolution 2019-025, a Resolution approving funding for design services for the Northern Columbia Golf Course BMPs. Motion carried unanimously.

Resolution 2019-026: 8th Street Stormwater Planters. MWMO has been working with the Minneapolis Downtown Improvement District and Minneapolis Public Works to design tree-based best management practices within a street reconstruction project. 8th Street South is being reconstructed in 2019-2020 and will include a two-block installation of stormwater planters which will treat and infiltrate stormwater from the street and boulevard, supplemental to the standard roadway storm sewer infrastructure. Each of the five planters will have a tree and native perennial vegetation to provide more green space downtown as well as provide water quality treatment. This is a pilot project that will inform future street reconstruction projects. This funding request is not to exceed \$295,000 to support the installation of this planter pilot project. Motion by Eggert, second by Dains to approve Resolution 2019-026, a Resolution approving funding for the 8th Street South Stormwater Planters. Motion carried unanimously.

Resolution 2019-027: Monroe St. NE Water Quality Improvements. This request is to fund above and beyond stormwater improvements on Monroe Street NE at Edison High School. This two-block area runs between the school and adjacent athletic complex and is also a part of the Safe Routes to School program. The funding request is for \$128,000 from Capital Project funding to support the installation of stormwater features at this site. Motion by Faust, second by Eggert to approve Resolution 2019-027, a Resolution approving funding for the Edison Safe Routes to School green infrastructure improvements project. Motion carried unanimously.

Open Public Input

Meixell thanked MWMO Board and staff for the elected officials training and publicity photo.

Board Updates and Announcements

Schmitt's Master Water Steward team received a Clean Water Champion award from the Freshwater Society for a cleanup project at Lions Park. Moore and Schmitz applied for the award.

Todd Hubner has resigned from WSB & Associates, a regular engineering partner for MWMO.

The Share the River Nordeast event is scheduled for June 26, 2019 from 5:00-8:00 p.m.

Adjourn

There being no further business, motion by Dains, second by Eggert to adjourn. The meeting was adjourned at 4:23 p.m.

Respectfully submitted,

Amy Juntunen

Recording Secretary

Record of Motions

Motion by Dains, second by Schmitt to approve the Agenda as presented. Motion carried unanimously.

Motion by Dains, second by Eggert to approve the Minutes of March 12, 2019 meeting as presented. Motion carried unanimously.

Motion by Dains, second by Schmitt to approve the Consent Agenda as presented. Motion carried unanimously.

Motion by Faust, second by Dains to approve Resolution 2019-023, a resolution approving and adopting the federal procurement policy. Motion carried unanimously.

Motion by Eggert, second by Schmitt to approve Resolution 2019-024, a resolution approving the cooperative agreement for the Northern Columbia Golf Course BMPs project final design. Motion carried unanimously.

Motion by Faust, second by Dains to approve Resolution 2019-025, a Resolution approving funding for design services for the Northern Columbia Golf Course BMPs. Motion carried unanimously.

Motion by Eggert, second by Dains to approve Resolution 2019-026, a Resolution approving funding for the 8th Street South Stormwater Planters. Motion carried unanimously.

Motion by Faust, second by Eggert to approve Resolution 2019-027, a Resolution approving funding for the Edison Safe Routes to School green infrastructure improvements project. Motion carried unanimously.

There being no further business, motion by Dains, second by Eggert to adjourn. Motion carried unanimously.