



2522 Marshall Street NE
Minneapolis, Minnesota 55418-3329

(612) 465-8780
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www.mwmo.org

MISSISSIPPI
WATERSHED
MANAGEMENT
ORGANIZATION

AGENDA

Date: 8 September 2020
Time: 3:00 – 5:00 p.m.
Location: 2522 Marshall St NE, Minneapolis MN 55418

Attachment 2

Agenda

(D) – Signifies Decision Item

Supporting Attachments

- 1) Welcome, Introduction of Commissioners, and Roll Call
- 2) Approval of Agenda **(D)** ATT 2
- 3) Approval of Minutes **(D)** ATT 3
- 4) Consent Agenda **(D)** ATT 4
 - 4.1) Resolution 2020-024: New CAC Member ATT 4.1
- 5) Reports from Staff ATT 5.0
- 6) General Business:
 - 6.1) Resolution 2020-025: TNT Levy Amount **(D)** ATT 6.1
 - 6.2) Resolution 2020-026: Stewardship Fund Planning Grants **(D)** ATT 6.2
- 7) Open Public Input (Non-agenda items): Sign-in Sheet
- 8) Board Updates and Announcements
- 9) Adjourn **(D)**



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MISSISSIPPI
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MEETING MINUTES

Date: 14 July 2020

Attachment 3

Time: 3:00-5:00 PM

Location: 2522 Marshall Street NE, Minneapolis, MN 55418

Commissioners in Attendance

Donna Schmitt, Columbia Heights; Steve Eggert, Fridley; Jeffrey Dains, Lauderdale; Kevin Reich, Minneapolis; Randy Stille, St. Anthony; and Chris Meyer, Minneapolis Park & Recreation Board (MPRB).

Staff and Guests: Nick Busse, Anne Doolan, Dan Kalmon, Sadie Loose, Udai Singh, Nancy Stowe, Nathan Strom, and Doug Snyder MWMO; Glenda Meixell, Anoka Conservation District; and Amy Juntunen, JASS.

The Zoom Video meeting was called to order at 3:03 p.m. by Chair Reich.

Approval of Agenda and Minutes

Motion by Reich, second by Dains to approve the Agenda as amended. Motion carried unanimously.

Motion by Dains, second by Schmitt to approve the Minutes of the May 12, 2020 meeting as presented. Motion carried unanimously.

Consent Agenda

No consent agenda items.

Reports from Staff

Singh introduced Doolan and Strom, new monitoring interns for the summer season. Both are students at the University of Minnesota.

Singh shared a short video of the filter box operation. All parking lot runoff is directed through this filter system. At the time the video was shot it was filtering 200 gallons per minute through three different types of filter media – sand, iron-enhanced sand, and bio-char.

Snyder attended a planning meeting earlier today for the Metro-Inet JPA. Currently, Metro-Inet is staffed and hosted by the City of Roseville, but the service will be moving to a separate entity as a JPA. It is expected a new JPA draft will be available within a few weeks. There are currently 34-36 cities/watersheds participating in Metro-Inet. The plan is for all participating cities and watersheds to have resolutions to their Boards/Councils by the end of 2020. In 2021, a new Executive Director would be hired for the JPA who would calculate the costs of and plan the transition with full transition of staffing from the City of Roseville to the JPA occurring in 2022. Transition costs are not expected to be overly burdensome.

The MWMO offices will remain closed through the end of August. The Board workshop scheduled for August 11 will be held via Zoom. Pre-meeting materials will be provided the week prior to the workshop.

General Business

Resolution 2020-21: Electronic Bidding. COVID-19 has caused several business practices to be adjusted. Staff is requesting the Board to approve the use of electronic bid openings for future projects. This change is allowed by state statute with a formal resolution. Motion by Eggert, second by Dains to approve Resolution 2020-021 approving the use of electronic bidding. Motion carried unanimously.

Resolution 2020-022: Professional Services for 10-Year Plan Update. At the May meeting the Board approved a request from Staff to solicit quotes for professional services to complete the 10-year Watershed Management Plan update. Staff received proposals from Kimley Horn, Houston Engineering, The Design Company, Barr Engineering, and Emmons and Oliver Resources. Staff is recommending Kimley-Horn for statutory review and public input at a cost of \$27,750, Houston Engineering for updating GIS figures and the writing, editing, and layout of content at a cost of \$70,088, and Barr Engineering for creation of web-based guidance resources at a cost of \$32,350. The Board had approved a not-to-exceed amount of \$125,000 based on Staff estimates. Staff is requesting an increase in the not-to-exceed amount to \$140,000 to accommodate the planning services listed totaling \$130,188 with an added contingency of \$9,812. Motion by Dains, second by Eggert to approve Resolution 2020-022 approving professional services related to the 10-year Plan update increasing the not-to-exceed amount from \$125,000 to \$140,000. Motion carried unanimously.

Resolution 2020-023: CIP 1NE Stormwater Pretreatment. Pretreatment will reduce debris, sediment and pollutants to the project area, leading to reduced maintenance and a prolonged lifespan of the stormwater BMPs that will be installed within the golf course as part of a previously approved project. SRF Consulting has recommended a CDS hydrodynamic separator be installed to provide pretreatment at the intersection of 35th Avenue NE and NE Tyler Street while the City of Minneapolis is reconstructing 35th Avenue NE. Staff is requesting approval to enter into an agreement with the City of Minneapolis Public Works to install this pretreatment device at a cost not to exceed \$160,000. Motion by Reich, second by Stille to approve Resolution 2020-023 approving funding for construction of a stormwater pretreatment unit. Motion carried unanimously.

N Columbia Golf Course Bid Update. This project went out for bid on July 1. However, the easement agreement between partners was not approved by MPRB. The bids are only good for 45 days, however the easement agreement process may take longer, causing the bids to lapse. The a special meeting will be required to either accept a bid if the easement agreement is completed or to reject all bids if the easement process is not completed by August 14. The special meeting was scheduled for 1:00 p.m. on August 11, prior to the Board workshop.

Open Public Input

None.

Board Updates and Announcements

None.

Adjourn

There being no further business, motion by Dains, second by Meyer to adjourn. Motion carried unanimously. The meeting was adjourned at 3:48 p.m.

Respectfully submitted,

Amy Juntunen
Recording Secretary

Record of Motions

Motion by Reich, second by Dains to approve the Agenda as amended. Motion carried unanimously.

Motion by Dains, second by Schmitt to approve the Minutes of the May 12, 2020 meeting as presented. Motion carried unanimously.

Motion by Eggert, second by Dains to approve Resolution 2020-021 approving the use of electronic bidding. Motion carried unanimously.

Motion by Dains, second by Eggert to approve Resolution 2020-022 approving professional services related to the 10-year Plan update increasing the not-to-exceed amount from \$125,000 to \$140,000. Motion carried unanimously.

Motion by Reich, second by Stille to approve Resolution 2020-023 approving funding for construction of a stormwater pretreatment unit. Motion carried unanimously.

There being no further business, motion by Dains, second by Meyer to adjourn. Motion carried unanimously. The meeting was adjourned at 3:48 p.m.

Request For Board Action

Attachment 4.1

Agenda Item: Appointment of Citizen Advisory Committee Member

Presenter: A. Flett

Meeting Date: 8 September 2020

Flexibility: ☐ Yes ☒ No

Estimated Time: ☒ Consent Agenda ☐ 10 Min. ☐ 15 Min. ☐ 30 Min. ☐ 45 Min. ☐ 1 Hour

Action Request: ☐ Information/Review ☒ Motion to approve ☐ Budget Change ☐ Other

Board Action: ☐ Approved ☐ Denied ☐ Tabled ☐ Accepted Report ☐ Other

Date of Action: 8 September 2020

Background

Sam is a North Minneapolis resident who has a demonstrated interest in protecting the environment, and investing his time and effort into his local community. He has a degree in Civil Engineering and many years' experience as a Water Resource Engineer for SRF Consulting Group. He has experience in transportation infrastructure design (water quality management, BMP design, hydrologic and hydraulic analysis and permitting at all government levels) His specialty is in stream/river crossings and the permitting associated with these types of transportation improvements. He is currently a member of the MN Chapter of the American Public Works Association (APWA) and became a member of the Environment and Sustainability Committee in earlier this year. He is also active in the Hawthorne Neighborhood Council of the Housing Committee and has been volunteering as of late with several food/supply shelves following the murder of George Floyd. Sam's background and experience will bring a new perspective to the grant review process which will be beneficial to the CAC.

The MWMO moves to appoint Mr. Sam Westlund to an At-Large Citizen Advisor Committee seat. He would be filling an open seat. Another seat is likely to be vacated in 2021 (Andrew Dickhart).

Applications, resumes and letters of support that were provided by new applicants are attached.

CAC Membership Policy:

All positions:

Preference is given to applicants who are:

- Residents of the MWMO
- Residents of a subwatershed flowing into the MWMO
- Employer or employee in the MWMO
- Employer or employee from a subwatershed flowing into the MWMO

Current open and filled positions on the CAC:

Columbia Heights (one): ***Open***

Fridley (one): Nick Olberding

Hilltop (one): ***Open***

Lauderdale (one): ***Open***

Minneapolis Communities (five):

North: Nicole Menard

Northeast: Perry Dean

Downtown (one): ***Open***

South: Craig Larson

Southwest: Ann Lewandowski

Saint Anthony Village: Lona Doolan

Saint Paul (one): ***Open***

At-Large Positions (five):

NOTE: At-large representatives cannot all be from the same city

Andrew Dickhart (Minneapolis)

P. Victor Grambsch (Minneapolis)

Joe Handtmann (Minneapolis)

William Risse (St. Anthony Village)

Sam Westlund (Minneapolis-pending)

Mississippi Watershed Management Organization

RESOLUTION 2020-024

A RESOLUTION APPROVING THE APPOINTMENT OF CITIZEN ADVISORY COMMITTEE (CAC) MEMBER

WHEREAS, The Citizen Advisory Committee (CAC) fulfills legislative requirements for watershed management organizations (Minnesota Rules 8410); and

WHEREAS, The CAC meets at the request of the MWMO Board of Commissioners to assist the MWMO in managing the water resources of the Mississippi Watershed; and

WHEREAS, The MWMO CAC Policy requires approval of CAC member appointments by the Board of Commissioners; and

WHEREAS, Staff recommends the Board of Commissioners appoint the attached new applicant.

NOW THEREFORE BE IT RESOLVED, the MWMO Board of Commissioners appoints Sam Westlund to Citizen Advisory Committee to represent the MWMO At-Large and authorizes MWMO staff to take all necessary actions to implement this resolution.

Adopted this the 8th day of September, 2020.

Review for the Board:

Kevin Reich, Chair

Review for Administration:

Douglas Snyder, Executive Director

Citizen Advisory Committee Selection Criteria

The following criteria will be used to review all Citizen Advisory Committee (CAC) applications, in order to fairly and consistently select CAC members. The CAC Membership Policy and Code of Conduct may be found at www.mwmo.org/cac.html.

Name: Sam Westlund

Position applied for: At-Large (Minneapolis)

The position is currently: ☒ Open ☐ Filled

Status: ☒ New applicant ☐ Incumbent ☐ Former member

The applicant:

- ☒ Resides in the MWMO
- ☐ Resides in a subwatershed flowing into the MWMO
- ☐ Employer or employee in the MWMO
- ☐ Employer or employee from a subwatershed flowing into the MWMO
- ☐ Resides outside of the MWMO

Current or past involvement with MWMO:

Yes	Unsure	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Does the applicant have the ability to complete the assigned responsibilities of the CAC?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Are there any obvious conflicts of interest?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Does the applicant's background/experiences/interests add value, new perspective or diverse experience to the CAC?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Will the applicant provide a perspective that reflects the watershed's constituency?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Is the applicant currently active in civic, professional, community or volunteer groups? (Or has been active in the past?)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Did the applicant provide a letter of support?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Did the commissioner for that area approve me moving their name forward to Board?

Comments: Sam works for SRF Consulting Group, Inc. as a Water Resources Engineer; there may be issues with him reviewing grant proposals that involve SRF or SRF's competitors.

Sam also sits on the Hawthorne Neighborhood Council's Housing Committee, and his application indicates his interest in working to support our work with North side communities in an equitable manner.

☒ **Recommended** ☐ **Not Recommended**



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CITIZEN ADVISORY COMMITTEE

MWMO Citizen Advisor Application

Personal Contact Information

Name: Sam Westlund

Address: 2226 Dupont Ave N, Minneapolis 55411

Home Phone: N/A

Cell Phone: 651-755-3696

Work Phone: 763-452-4815

Email: westlund8811@gmail.com

Occupation: Water Resources Engineer

Employer: SRF Consulting Group, Inc.

Preferred Method of Contact:

☒ Email ☐ Home Phone ☒ Cell Phone ☐ Work Phone

Availability for Meetings:

☒ Weekdays ☒ Weeknights ☒ Weekends

Please answer the questions on the following page.

MWMO CITIZEN ADVISOR APPLICATION

Application Questions

Please answer the questions below as fully as you can. The text boxes will expand as you type.

1. Why would you like to serve on the Citizen Advisory Committee? (Please answer completely.)

I am a North Minneapolis resident that is passionate about community, natural and water resources, recreational use of our resources, and the environmental health of our City and State. MWMO investment in these areas, as well as proximity to my neighborhood, are two of the reasons I'm interested in serving on the CAC. I love my City and want to be more invested!

2. Describe your background, interests and expertise that would support your involvement with the CAC, such as experience in natural resources, education, government, planning, community engagement, etc. Include any applicable experience with civic, professional, community and volunteer organizations. (Please attach a resume. Resumes are not required, but assist staff in reviewing applications.)

I was very privileged as a child to spend many weekends boating on the St. Croix and Mississippi Rivers with my grandparents. This seeded a love for our water bodies that over the years grew into a high school job at a marina, and eventually into a Civil Engineering degree and career in Water Resources. I've spent the last 8 years of my professional life at SRF Consulting Group, Inc., where I've had the opportunity to take part in many water-related projects throughout the Twin Cities, State, and Midwest. I have experience in transportation infrastructure design, water quality management and BMP design in both transportation and site-specific applications, hydrologic and hydraulic analysis, scour computations, revetment design, and permitting at the Watershed District, State, and Federal levels. My specialty is hydraulic analysis and design of stream/river crossings and the permitting associated with these types of transportation improvements.

I am currently a member of the MN Chapter of the American Public Works Association (APWA) and became a member of the Environment and Sustainability Committee in earlier this year.

I am also active in my neighborhood organization, the Hawthorne Neighborhood Council, and have been an active member of our Housing Committee for several years.

My volunteering as of late has been with several food/supply shelves on West Broadway following the murder of George Floyd and preparing meals to be served at the East Powderhorn Sanctuary.

MWMO CITIZEN ADVISOR APPLICATION

3. How did you hear about this opportunity?

- ☒ MWMO Website ☐ Neighborhood Group
- ☐ Email ☐ Current/Formal CAC Member
- ☐ Newsletter ☐ Other: [Click here to enter text.](#)

4. Have you participated in other MWMO programs or projects?


- ☐ Stewardship Fund Program ☐ View from the Big River
- ☐ Capital Improvement Project ☐ Other: [Click here to enter text.](#)

5. Do you have interest in other opportunities at the MWMO? (helping with outreach events, contributing to newsletters, etc.)?

Please list:

Yes, I would be interested if there is a need for more assistance!

I certify that the above information is correct.

Signature:  _____ Date: 7/30/2020

MWMO CITIZEN ADVISOR APPLICATION

Please return completed and signed application to:

Tammy Schmitz
Stewardship and Community Outreach Specialist
Mississippi Watershed Management Organization
2522 Marshall Street NE
Minneapolis, MN 55418-3329

Include a Letter of Support with your application. These letters can come from your city, a neighborhood group or a civic organization in the area where you reside and with which you are involved. Applications are accepted year-round and open positions may be filled throughout the year. Applications to replace incumbents are due by Dec. 15. Applications are reviewed by the MWMO staff and the MWMO Executive Committee using the CAC Selection Criteria, and are approved by the MWMO Board of Commissioners. Appointment is for one year and is renewable annually. After appointment, all CAC members will be asked to sign the CAC Code of Conduct agreement. To review the Citizen Advisory Policy, Code of Conduct and Selection Criteria, visit: mwmo.org/cac.

Contact

Tammy Schmitz
Stewardship and Community Outreach Specialist
tschmitz@mwmo.org
612-746-4988



Hawthorne Neighborhood Council

2944 Emerson Avenue North • Minneapolis, MN • 55411

Tel: 612.529.6033 Fax: 612.529.0218

www.hawthorneneighborhoodcouncil.org

Andrew Bornhoft

2944 Emerson Ave. N Minneapolis, MN 55411 • 612.529.6033 • abornhoft@hncmpls.org

March 14, 2020

To Whom it May Concern,

I'm writing to recommend Samuel Westlund for the position of advisor on the Mississippi Watershed Management Organization's Citizen Advisory Committee. I've had the opportunity to work with Sam for the past few years as he served on the Hawthorne Neighborhood Council Housing Committee, and have been consistently impressed with his commitment, insightfulness, and genuine concern for community.

Sam takes seriously his voluntary position on HNC's Housing Committee. In this role, he offers guidance and approval on how HNC's housing dollars should be spent, the projects HNC supports, and how the greater Hawthorne community is represented. For example, Sam was influential in HNC's 2019 Spring Clean and, this year, he has taken a lead on bringing creative new programs to the committee.

I believe that Sam would be an excellent addition to the Mississippi Watershed Management Organization's Citizen Advisory Committee. I've been consistently impressed with his commitment and what he brings to the Housing Committee. Neighborhood Committees are only as good as the volunteer members that make them up. Sam constantly seeks to learn more about our structure and programs so that he can better serve our community and create solutions to issues as they come up.

I strongly recommend Sam for the Mississippi Watershed Management Organization's Citizen Advisory Committee. He's committed, effective, and committed to serving the community. He'd make an excellent addition to your team.

Please feel free to contact me at 612-529-6033 if you have any questions.

Sincerely,

Andrew Bornhoft
Housing Administrator, Hawthorne Neighborhood Council
abornhoft@hncmpls.org
612.529.6033

Adam Flett

From: Brock, Lisa A <Lisa.Brock@minneapolismn.gov>
Sent: Wednesday, September 2, 2020 8:43 AM
To: Adam Flett
Cc: Douglas Snyder
Subject: RE: [EXTERNAL] Recommendation for New MWMO CAC Member

Caution: This email originated outside our organization; please use caution.

Hi Adam,

CM Reich had an opportunity to look at the application and agrees that Sam Westlund would be a good fit for an At-Large position.

Thanks,
Lisa

Lisa Brock | Council Aide | City of Minneapolis – Ward One

612-673-2201 | lisa.brock@minneapolismn.gov

Pronouns: she/her

From: Adam Flett
Sent: Friday, August 28, 2020 3:06 PM
To: Brock, Lisa A ; Reich, Kevin A.
Cc: Douglas Snyder
Subject: [EXTERNAL] Recommendation for New MWMO CAC Member

Good afternoon Commissioner Reich and Ms. Brock,

I am pleased to share an application for a new MWMO CAC member, Sam Westlund, who resides in your area but would fit into an At-Large position. I believe the candidate could be a good fit given his background and community involvement interests.

I have attached his application and the recommendation form that I have filled out; as you'll see, there are a few comments worth considering in the recommendation. Feel free to reach out to me with any thoughts on his application, too.

If you believe his recommendation is worth carrying forward for approval, I will try to get it on the Sept. 8th agenda for the Board meeting.

Have a great weekend, and thanks for your help in considering Mr. Westlund!

Adam

Adam Flett

Communications & Outreach Specialist

(612) 746-4988 direct

(612) 746-4970 office

Mississippi Watershed Management Organization

252 Marshall Street NE

Minneapolis, Minnesota 55418-3329

www.mwmo.org

[EXTERNAL] This email originated from outside of the City of Minneapolis. Please exercise caution when opening links or attachments.

Request For Board Action

Attachment 5.0

Agenda Item: Staff Updates

Presenter: Various

Meeting Date: 8 September 2020 **Flexibility:** ☐ Yes ☒ No

Estimated Time: ☐ Consent Agenda ☐ 10 Min. ☒ 15 Min. ☐ 30 Min. ☐ 45 Min. ☐ 1 Hour

Action Request: ☒ Information/Review ☐ Motion to approve ☐ Budget Change ☐ Other

Board Action: ☐ Approved ☐ Denied ☐ Tabled ☐ Accepted Report ☐ Other

Date of Action: 08 September 2020

Background (Attach Supporting Documents as needed)

Administration – D Snyder

- COVID Planning re facility use extended 60 days to November 1

Outreach- M Neu

- Stewardship Fund evaluation
- Mississippi River Green Team

Monitoring- Udai Singh

- Staff will update on the various activities and challenges of the monitoring program.

Planning – D Kalmon

- 10yr Plan: update on hiring professional services; staff editing sections of the plan and schedule
- Towerside Phase II:
Staff is proceeding with a grant agreement with Wall Co. to start work on Phase II District Stormwater System. March, Board approval.
- UHT : update on Stormwater Planning
- Restorative Development Partnership: Professional Services

CIP – N Stowe

- **CIP Grant Project**
General description of project and why it is a good candidate for the MWMO CIP grant program
- **Hiawatha Public Works CIP Grant Project**
Working with the city to find opportunities to improve onsite water quality and habitat enhancement, thus a good fit for the MWMO CIP grant program.
- **Northpoint Health and Wellness Center CIP Grant Project**
Funds have already been approved by the MWMO Board. However, bids came in too high in 2019, and the grantee has hired a new consultant who is making significant changes to the project which we are tracking. We will ensure the new plan still meets our needs/goals for the project before proceeding.

CIP – B Eidem

- **Towerside Re-Use Remote Monitoring**
Received a quote for work to install remote monitoring of the Towerside stormwater re-use system. This will allow staff to operate and monitor system performance remotely, as opposed to the current set up which requires manual delivery of alarms and sensors. The proposed cost of the remote monitoring system is \$7,300, which is under the total approved budget for purchase of equipment for the entire re-use system, so no new funding is being requested

Request For Board Action

Attachment 6.1

Agenda Item: TNT Levy Certification

Presenter: D Snyder

Meeting Date: 8 September 2020

Flexibility: ☐ Yes ☐ No

Estimated Time: ☐ Consent Agenda ☒ 10 Min. ☐ 15 Min. ☐ 30 Min. ☐ 45 Min. ☐ 1 Hour

Action Request: ☐ Information/Review ☒ Motion to approve ☐ Budget Change ☐ Other

Board Action: ☐ Approved ☐ Denied ☐ Tabled ☐ Accepted Report ☐ Other

Date of Action: 8 September 2020

Background (Attach Supporting Documents as needed)

The proposed budget is based on our comprehensive plan and its current update, strategic plan and our member's CIPs. We are currently verifying the CIPs that are slated for 2021-2025 and are reviewing our current year expenditures to look for ways to reallocating prior year unspent funds. We will bring a final budget to the November board meeting along with a summary of expenditures by jurisdictions. At this time staff is recommending a 3.75% increase to the levy.

2021 Draft Budget

9/8/2020

Levy Limit set at September MWMO Board Meeting

Final Budget set at the November MWMO Board

Approval of the budget does not constitute approval of individual projects. Funds will be encumbered to a project only after the MWMO Board approves the specific scope of work to be completed.

2021 Budget

Projects & Initiatives	\$ 3,700,000
Capital Asset Replacement Fund	\$ 200,000
Administration	\$ 1,955,000
Subtotal Budget	\$ 5,855,000
Contingency 1.5% (Uncollected Levy)	\$ 95,000
Total Budget	\$ 5,950,000

Mississippi Watershed Management Organization

RESOLUTION 2020-025

A RESOLUTION APPROVING THE MWMO MAXIMUM LEVY AMOUNT FOR FY 2021 AT \$ 5,950,000.

- WHEREAS, The MWMO has developed a comprehensive Watershed Management Plan that identifies capital projects, monitoring, watershed assessments and outreach initiatives to implement; and
- WHEREAS, The MWMO is required by statute to submit a maximum levy amount to county auditors by September 30 of each year for Truth-in-Taxations statements for the next fiscal year; and
- WHEREAS, The MWMO staff have met with its members to determine probable projects for 2021 - 2025; and
- WHEREAS, Approval of the levy draft budget does not constitute approval of individual projects or initiatives. Funds will be committed to a project only after the MWMO Board approves a specific scope of work to be completed; and
- WHEREAS, Staff recommend the Board of Commissioners adopt the maximum levy amount of \$5,950,000 for MWMO fiscal year 2021.

NOW THEREFORE BE IT RESOLVED, the MWMO Board of Commissioners moves to set the maximum MWMO levy amount for FY 2021 at \$ 5,950,000 and authorizes MWMO staff to take all necessary administrative actions to implement the resolution.

Adopted this the 8th day of September 2020.

Review for the Board:

Kevin Reich, Chair

Review for Administration:

Douglas Snyder, Executive Director

Request For Board Action

Attachment 6.2

Agenda Item: Stewardship Fund Planning Grants

Presenter: A. Beattie

Meeting Date: 8 September 2020

Flexibility: ☐ Yes ☒ No

Estimated Time: ☐ Consent Agenda ☒ 10 Min. ☐ 15 Min. ☐ 30 Min. ☐ 45 Min. ☐ 1 Hour

Action Request: ☐ Information/Review ☒ Motion to approve ☐ Budget Change ☐ Other

Board Action: ☐ Approved ☐ Denied ☐ Tabled ☐ Accepted Report ☐ Other

Date of Action: 8 September 2020

Background (Attach Supporting Documents as needed)

As directed by Stewardship Fund Guidance, staff is presenting the Planning Applications which were reviewed and selected by staff and the Citizen Advisory Committee (CAC).

Five (5) pre-applications were accepted, four (4) of which were invited to complete a final application, and all four were received. The following summaries describe the four (4) proposed projects recommended for award. If approved, total Planning Grant funding for 2020 will not exceed \$40,000.

Drawing Water - Visualizing the B3 Standards and Minimal Impact Design Standards (MIDS) by the Minnesota Stormwater Manual - \$10,000

- Grantee: ASK
- Location: There are no physical bounds or singular location to the proposed project as they are investigating ways to enhance interdisciplinary design and public engagement around water that could be applied in multiple different sites across the Mississippi watershed.
- Partners: The Center for Sustainable Building Research (CSBR), the Minnesota Pollution Control Agency (MPCA), The St. Anthony Laboratory, Wenck Engineering, Snow Kreilich Architects, 10x10 Landscape Architects, Michaud Cooley Erickson, University of Minnesota, University of North Carolina at Charlotte (UNCC), and others
- Summary: ASK, a non-profit organization formed to address environmental and social questions and opportunities that are often out of the scope of traditional architectural or engineering projects, seeks to create a companion illustrative language for the textual sections of the Minnesota B3 Site and Water guidelines that focus on water at the district, site and building scale. The project

will also include the expansion of minimal impact design standards (MIDS) to include graphic/illustrative work. The goal is to create a common graphic language that both design professionals and non-professionals can use to understand current conditions, communicate alternatives, and reach consensus on the best stormwater management approach. Planning Grant funding will support development of a common water language tool, peer review, and community engagement.

Improving Water Quality through Permeable Materials and Community Engagement in Northeast Minneapolis - \$10,000

- Grantee: Children's Dental Services
- Location: 636 Broadway St NE, Minneapolis, MN 55413
- Partners: Urban Ecosystems and Alm Design Studios
- Summary: The Children's Dental Services, a non-profit organization in Northeast Minneapolis providing dental services to children from birth until age twenty-six, and to pregnant women of all ages, is seeking funding to design the replacement the asphalt parking lot with a permeable pavement project at their Broadway St NE office. Planning Grant funding will support a design team to complete green infrastructure design and construction documentation for the site.

First Lutheran Church of Columbia Heights Stormwater Mitigation Project - \$10,000

- Location: 1555 40th Ave NE, Columbia Heights, MN 55421
- Partners: Tesfa International School (Charter School tenant at First Lutheran Church), First Lutheran Church After School Program, HeightsNEXT (Columbia Heights-based sustainable community movement), and Earth Wizards, Inc.
- Summary: First Lutheran Church, a church in Columbia Heights which serves community meals and has a community garden, would like to manage and filter stormwater from its large parking lot and other impervious surfaces. Potential options identified include a filtration basin, filtration trenches, an above-ground cistern for watering the vegetable garden, and native plantings. Planning grant funding will support site investigations (e.g. soil borings) and design of stormwater management components.

Stormwater Management and Rainwater Use Implementation Strategies for Small Multi-Use Buildings - \$10,000

- Grantee: Kingfield Neighborhood Association
- Location: 15 W 37th Street, Minneapolis, MN 55409
- Partners: Heirloom Properties and Owner/Principals Jim and Faith Kumon, Incremental Development Alliance, Civil Site Group, Butter Bakery and Café, Beacon Interfaith Housing, informal associations of local small developer/investors
- Summary: As a collaboration between non-profit and private entities, this project funding request is to pay for the civil engineering to design a high-performance rainwater capture, treatment, storage and reuse system at the scale of a small infill lot for multi-family housing with a high impervious (building footprint) surface ratio. Planning grant funding will support the engineering as well as development of a short guide of prescriptive stormwater management techniques and a range of building sizes and site size these techniques can serve. This guide will include exploring

design, regulatory approvals, and cost estimation associated with the stormwater management techniques.

Mississippi Watershed Management Organization

RESOLUTION 2020-026

A RESOLUTION APPROVING 2020 PLANNING GRANTS TO ASK, CHILDREN'S DENTAL SERVICES, FIRST LUTHERAN CHURCH, AND KINGFIELD NEIGHBORHOOD ASSOCIATION.

WHEREAS, The MWMO strives to protect and improve water quality, habitat and natural resources in an urban watershed that drains to the Mississippi River; and

WHEREAS, The MWMO Board of Commissioners created the Stewardship Fund to engage the community in the protection of these resources; and

WHEREAS, Four full applications were submitted which meet the MWMO Board guidance of the Stewardship Fund Planning Grant; and

WHEREAS, Staff and the Citizen Advisory Committee have reviewed the applications; and

WHEREAS, Staff and the Citizen Advisory Committee recommend Planning Grant funding to improve the design process concerning onsite water issues and create plans to manage stormwater by ASK, Children's Dental Services, First Lutheran Church, and Kingfield Neighborhood Association; and

WHEREAS, There is funding available in the Stewardship Fund for Planning Grants in FY 2020.

NOW THEREFORE BE IT RESOLVED, the MWMO Board of Commissioners awards the 2020 Planning Grants to the following applicants - ASK, Children's Dental Services, First Lutheran Church, and Kingfield Neighborhood Association - and authorizes MWMO staff to take all necessary administrative actions to implement the resolution.

Adopted this the 8th day of September, 2020.

Review for the Board:

Kevin Reich, Chair

Review for Administration:

Douglas Snyder, Executive Director