Now Hiring: Capital Projects & Grant Specialist

The Mississippi Watershed Management Organization (MWMO) is recruiting for a Capital Projects and Grant Specialist to join the team. The MWMO is a joint-powers local government unit formed by the Cities of Minneapolis, Fridley, Lauderdale, St. Anthony Village, St. Paul, Columbia Heights and Hilltop, and the Minneapolis Park and Recreation Board. It is one of approximately three-dozen watershed organizations in the Twin Cities metro area.

ABOUT THE POSITION

The Capital Projects and Grant Specialist is a Program Specialist III level position that collaborates with member communities, partners, and staff to integrate and execute MWMO capital improvements, land acquisition and development, non-point pollution prevention, source water protection, and integrated water resource capital planning.

In addition to functioning as a collaborator, the position serves as a consultant and content expert; consulting with member community stakeholders and project partners to identify and understand their needs, providing technical support and input to regulatory agencies, and ensuring all program implementation efforts achieve the goals, policies, and standards reflected in the organization’s comprehensive Watershed Management Plan and mission.

ABOUT THE CANDIDATE

Master’s Degree in Architecture, Construction Management, Natural Resource Management, Urban Planning, Landscape Architecture, or Civil Engineering is preferred, or an equivalent combination of relevant Bachelor's and experience/professional licenses.

Minimum of five (5) years of related experience, including: project management, budget development and management, technical review of plans, contractor coordination and construction site supervision, watershed-based planning, urban environmental planning, design/implementation of urban storm water BMPs, grant writing and other funding strategies.

SKILLS THE CANDIDATE SHOULD DEMONSTRATE

- Advanced public speaking, facilitation, networking, and interpersonal communication skills.
- Preparing technical memos, reports and papers; such as, water monitoring reports, or summaries of flow data.
- Effective problem-solving and decision-making skills, and is versed in facilitation and dispute resolution skills.
- Demonstrate strong strategic planning and project management skills.
ABOUT THE MWMO

The Mississippi Watershed Management Organization works to protect and improve water quality, habitat and natural resources in an urban watershed that drains directly into the Mississippi River.

The MWMO partners with our member communities to invest in green infrastructure that captures, cleans and reuses stormwater. Our team monitors and tracks water quality in the watershed and conducts education and outreach to promote active environmental stewardship among residents.

STORMWATER PARK AND LEARNING CENTER

The MWMO’s Stormwater Park and Learning Center offers visitors the experience of a living laboratory of green infrastructure along the Mississippi River.

Our site provides community meeting space and a variety of educational opportunities and exhibits to promote good stewardship of our water resources and habitat.

Our 11,000-square-foot facility is heated and cooled by geothermal energy, and is powered in part by an array of solar photovoltaic panels. It was designed to consume just one-third of the energy of a typical, comparably sized commercial building.

In addition to providing public meeting spaces, the Stormwater Park and Learning Center houses the MWMO’s staff offices, equipment and laboratory space.

COMPENSATION

The salary range for the position is $56,800–$89,100, depending on experience and qualifications, with a competitive benefits package.

SELECTION PROCESS

Closing Date: March 29, 2020
Review of Applications: Week of March 30, 2020
Interviews of Candidates: Mid-April, 2020
Anticipated Start: May 2020

Interview Location:
MWMO
2522 Marshall Street NE
Minneapolis, MN 55418

HOW TO APPLY

Application forms, instructions and full position description can be found at:
http://mwmo.org/about/employment/

Please note that the applications are accepted via electronic mail to contacts@mwmo.org or via U.S. Mail to the address listed above.

The MWMO is an Equal Opportunity Employer. The MWMO does not discriminate on the basis of race, color, religion, creed, sex, sexual orientation, age, marital status, national origin, political ideas, or disability in employment or the provision of services.